



JOHN ENGLER
GOVERNOR

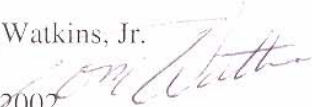
STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



THOMAS D. WATKINS, JR.
SUPERINTENDENT OF
PUBLIC INSTRUCTION

MEMORANDUM

TO: Organizations Eligible to Provide Supplemental Educational Services

FROM: Thomas D. Watkins, Jr. 

DATE: August 26, 2002

SUBJECT: Application Form and Instructions for Supplemental Educational Services Providers

Enclosed please find the application form and instructions for Michigan Department of Education (MDE) approval as a provider of Title I Supplemental Educational Services. The criteria for supplemental educational service providers in Michigan were approved by the State Board of Education on August 8, 2002. These criteria are found on page two of the enclosed instructions. In addition, the State encourages supplemental educational service providers to address the State Board of Education's five Strategic Initiatives where appropriate:

- Ensuring Excellent Educators
- Elevating Educational Leadership
- Embracing the Information Age
- Ensuring Early Childhood Literacy
- Integrating Communities and Schools

Supplemental educational service providers who are approved by MDE will be placed on a statewide list which will be sent to school districts and posted on the Internet. Approved providers will be eligible to provide Title I supplemental educational services to students attending schools that have been identified for improvement for two or more years. Student eligibility will be determined by school districts in accordance with the Title I legislation, which gives parents of eligible students the right to select the provider. The cost of providing supplemental services will be paid from school district Title I funds and will be subject to cost limitations, as required by the Title I law.

There is no deadline for submission of the application to become a state-approved supplemental educational service provider. Applications will be reviewed on an ongoing basis, and the approved list of providers updated at least annually. The MDE expects to publish the first list in September 2002.

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If you have questions regarding the application, please call Linda Brown in the Office of Field Services at 517-373-3921. The application form and instructions are also available at www.michigan.gov/mde (select *Programs and Services* from the MDE Quick Links on the right, then select *Field Services* from the white column on the left, and then scroll down to the *What's New* section and select *Supplemental Educational Service Providers*).

Thank you for your interest in becoming a supplemental educational service provider for eligible students in Michigan.

Enclosure

cc: State Board of Education